



No. F. 37-1/2014-15/GA
NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
(Deemed to be University u/s 3 of the UGC Act, 1956)
17-B, Sri Aurobindo Marg, New Delhi-110016

Dated: 31.08.2023

CIRCULAR

It has been observed that the entitled staff who are required to wear the uniform during office hours are not complying with the instructions. Vide Office order No. 394/2018-19/NIEPA dated 22 November 2018 the same office order was issued to the staff regarding uniform O.M. No. 19051/1/2017-E.IV dated 02.08.2017 issued by the Department of Expenditure, M/o Finance, Govt. of India provides that the entitled staff will be paid Rs. 5,000/- per year towards the cost of uniforms.

The Competent Authority has advised that all the entitled staff shall wear the prescribed uniform to maintain discipline and decorum in the premises.


- i. Male staff shall wear Navy Blue pant and light blue shirt and formal shoes.
- ii. Women employees will wear a blue saree or gray salwar with a light blue shirt and formal shoes.

Therefore, all the entitled staff are directed to wear the prescribed uniform during office hours. Non-compliance will be taken seriously and necessary action, as per rules shall be taken.

All the MTS, Drivers are expected to comply with the aforesaid instructions and maintain proper decorum in the office premises.

Further, it has been observed that the entitled staff has not worn the dress during June to August 2023, therefore, allowance for the period will not be paid to any of the entitled employee.

This issues with the approval of the Competent Authority


31.8.2023
(D.S. Thakur)

Administrative Officer (I/c)

Copy to:

1. Sr. PS to VC for information of Hon'ble VC.
2. PA to Registrar for information
3. Administrative Officer (I/c)
4. Finance Officer
5. Systems Analyst – with the request to upload the circular on NIEPA Website – Staff Corner
6. IQAC /NAAC